Hinckley Public Library District

Board of Trustees Meeting Minutes

March 10, 2025

At 6:33 pm, Board President Karen Yaggie called the meeting to order.

Trustees present: Pam Keown, Arlen Carls, Tom Lang, and Fran Kriesch.

Trustees absent: Amie Carey, Carol Kohler

**Approval of Minutes**

Minutes from the regular Board of Trustees Meeting on February 10, 2025 were approved as presented.

**Comments from the Public**

There were no comments.

**Secretary’s Report**

There was no correspondence.

**Treasurer’s Report**

The board reviewed the financial reports for February 2025. More than $25,000 in building donations has been received in this fiscal year. The accessibility grant is nearly spent. Fran made a motion to approve the treasurer’s reports and pay the necessary bills. Pam seconded the motion. It passed unanimously on a roll call vote.

**Director’s Report**

Fundraising Update: Both the Meta Data Center and the ALA accessibility grant applications were denied, leaving only the state library construction grant still open. The Special Reserve account earned $1,437.89 in interest in February and now holds $417,757.84.

Waubonsee Networking Group: Rylie attended a meeting of a new networking group put together by Waubonsee Community College. The group will offer technology classes for the area and mutual marketing opportunities. Through group connections, Rylie was able to get some free resume and career classes set up for the library’s summer programming.

Events: During story time next week there will be a free developmental screening run by the Regional Office of Education. A women’s suffrage program is coming up on March 20th in coordination with the historical society. The library has spring break activities planned and a food drive during National Library Week. Chess club continues to be popular and will host a tournament April 12th.

Friends of the Library Report: The Friends have $2,945.73 after receiving $33.70 from book sales. More boxes will be delivered to Thriftbooks this week.

Youth Services Report: Sarah offered story time, kids book club, and create and take crafts in February. Total participation was 45.

Library Statistics: The statistics for web renewals are not functioning properly across PrairieCat this month, so the low number is not accurate.

**Unfinished Business**

Building Project Update: There will be two design meetings in the next month. The latest documents released by Williams Architects show a walkway next to the building, but the board never voted to add such a walkway and the parking lot is not library property. The board would like to know if exterior lighting has been factored into the design so far.

Midwest Environmental Consulting was nearly done with their hazardous materials plan but hadn’t checked for potential asbestos in the under-floor ductwork. That will be done this week and the project should be ready to move forward shortly. The asbestos contractor will also be tasked with demolition and other aspects of the start of the project. Rylie worked with Ardith Trumpy to try opening the safe, but they were not able to get it open. It is also in the asbestos design plan that the asbestos contractor will remove the safe.

Rylie began putting notices on the vehicles parked in the library’s gravel parking lot and will place a permanent sign by the end of the month establishing the lot for library parking only. The dumpsters and staging for construction will need the whole lot.

Asbestos Abatement Bidding: No update.

Roof and Selective Demolition Plans: No update.

**New Business**

There was no new business.

**Other Business**

There was no other business.

The meeting adjourned at 7:15 pm.