Hinckley Public Library District

Board of Trustees Meeting Minutes

July 14, 2025

At 6:30 pm, Board President Karen Yaggie called the meeting to order.

Trustees present: Arlen Carls, Tom Lang, Fran Kriesch, Amie Carey, Pam Keown, and Carol Kohler

**Approval of Minutes**

Minutes from the regular Board of Trustees meeting on June 9, 2025 were approved as presented.

**Public Hearing for Budget & Appropriations Ordinance**

There were no members of the public in attendance.

**Comments from the Public**

There were no comments.

**Secretary’s Report**

The Hinckley Area Food Pantry sent a thank you card for the library’s food drive. The library also received an award letter for the annual Per Capita Grant from the Illinois State Library in the amount of $4,007.58.

**Treasurer’s Report**

The board reviewed the financial reports for the end of FY25 and the start of FY26. They also reviewed the 6-Month Treasurer’s Report from January to June 2025. Arlen made a motion to approve the treasurer’s reports and pay the necessary bills. Amie seconded the motion. It passed unanimously on a roll call vote.

**Director’s Report**

Fundraising Update: The library received official notice of being awarded the $125,000 construction grant from the Illinois State Library. Additionally, an endowment was started for the library by Yvonne Johnson. An annual grant from this endowment will be awarded each July to develop or enhance library programs. The special reserve account earned $1,537.84 in interest in June, bringing its total to $423,975.27.

Events: Summer at the library has been a busy time. The snack station served 448 snackers in June. Lego club and mythical crafts have also brought in huge numbers. Ending July 26th, the Summer Reading Program has 291 participants.

Friends of the Library Report: The Friends have $3,166.33 after receiving $36.45 from book sales.

Youth Services Report: Contests were very popular in June with a total of 230 participants. Sarah’s game programs let kids play Olympic games with pool noodles and create fidgets. Story time and kids book club were also popular. The total count for June was 358.

Library Statistics: The monthly statistics are reaching their summer heights as usual with more than 2,000 library visitors and more than 1,300 program attendees.

**Unfinished Business**

Building Project Update: The project is now out to bid with bids for the eleven packages due July 29th at 1pm when there will be a public bid opening. There was a pre-bid walkthrough with 19 contractors in attendance. The architects applied for permits from the Village and received a long list of comments and changes back. The Village permits must be completed before applying for an IDOT permit for the new water service. Rylie worked with the interior designer to make sure the shelving layout made sense for the collection.

Ordinance 26-03 Budget & Appropriations: After reviewing this ordinance in previous meetings, the board had no further changes. Carol made a motion to adopt Ordinance 26-03 Budget and Appropriations. Fran seconded the motion. It passed unanimously on a roll call vote.

**New Business**

Secretary’s Audit: This annual review of the binder that holds the secretary’s records from the year’s board meetings must be completed by two board members. Amie and Fran volunteered for the task.

Transfer Remaining FY25 Funds to Special Reserve: At the end of fiscal year 2025 there were building donations remaining as well as some funding from various underspent budget lines such as payroll. Fran made a motion to move $35,251.79 from the general account to special reserve. Carol seconded the motion. It passed unanimously on a roll call vote.

**Other Business**

Karen reminded members of the upcoming community ice cream social.

The meeting adjourned at 7:26 pm.